

7 April 2022

The Public Investment Corporation (PIC) invests funds on behalf of public sector entities including the Government Employees Pension Fund. The organisation is the largest investment manager in the country and the continent. Applications are invited from dynamic individuals for the following challenging position:

Position: Talent Acquisition Specialist *2

(Ref: TEMP)

Job Grade: * C3 – D1

Salary: All-inclusive remuneration package negotiable

Centre: Public Investment Corporation, Pretoria

Requirements:

- B degree in Human Resources Management, Organizational Psychology, or relevant field
- Experience using professional social networks (LinkedIn, in particular)
- Experience in psychometrics will be an added advantage
- 3 – 5 years' experience in Human Resources or Talent acquisition
- Experience in Asset Management will be an added advantage
- Excellent Computer Literacy (Microsoft Office suite: Word/Excel/Power Point)
- Knowledge of Labour Law, POPIA and other relevant legislation applicable

Duties:

- Deliver the entire recruitment process, including sourcing, screening, interviewing, selection and placement of successful candidates
- Develop and advertise the jobs on applicable platforms
- Prepare a long list and shortlist as per the requirements of the position
- Ensure that the competency dictionary is updated, organize the interview packs for the panel
- Facilitate the background checks, reference checks and psychometric assessments
- Develop and facilitate on boarding process
- Prepare reports on new hire metrics

Competencies:

- Good business communication skills (oral and written)
- Ability to deal with pressure/stress
- Business analyses skills
- Results/performance orientated
- Accuracy and logical thinking
- High degree of Integrity
- Attention to Detail

With the PIC having topped the R2,4 trillion mark assets under management and in the process of entering the global investment market, it is the best asset manager any serious professional would want to be associated with. It is also one of the better places from which one can serve South Africa.

Closing Date: 14 April 2022

PIC is an equal opportunities employer.

Please forward copies of your comprehensive CV's to: Recruitment2@pic.gov.za

***Grade range is from C3 – D1 commensurate with applicable minimum requirements.**